



कार्यालय उप/सहायक आयुक्त,  
केन्द्रीय माल एवं सेवा कर एवं केन्द्रीय उत्पाद शुल्क, प्रभाग-चंद्रपुर,  
जगन्नाथ बाबा नगर, दाताला रोड, चंद्रपुर, महाराष्ट्र- 442401.  
दूरभाष-07172-256650, फैक्स-07172-271522, ई-मेल- cnd.gstdivision@gmail.com

C.No.III(39) 21/Disposal/CND/2018/ADMN/

Chandrapur, dated 28.03.2018

**TENDER NOTICE**

**Subject: Disposal of old, obsolete, un-repairable /used (redundant)  
Office Furniture and other Stores**

Sealed tenders are invited as per tender document for disposal of old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores available at various designated places of the Office on **“AS IS WHERE IS BASIS”**. The Tender Document can be downloaded from the website of CBEC i.e. <http://www.cbec.gov.in> or website of Central Excise Nagpur [www.cenexcisenagpur.nic.in](http://www.cenexcisenagpur.nic.in). There is no fee for Tender Document. Important details of tender related activities are as under:

Sr. No.	Description of items	Details
1	Available items can be inspected at	the Office of the Deputy Commissioner, Central GST & Central Excise, Division-Chandrapur, J.B. Nagar, Datala Road, Chandrapur
2	Availability of Tender document	Any working day.
3	Cost of Tender Document	Free
4	Distribution of Tender Document	15.04.2018
5	Period & Time of Inspection	Up to 13.00 hrs on 16.04.2018
6	Submission of Tender	16.04.2018 upto 15:00 hrs
7	Opening of Tender	16.04.2018 at 17:00 hrs

The Tender should be complete in all respects, and in a sealed envelope. Such sealed tender should be addressed to the Office of the Deputy Commissioner, Central GST & Central Excise, Division-Chandrapur, J.B. Nagar, Datala Road, Chandrapur on or before 16.04.2018 upto 15:00 hrs.

**(Shivkumar P. Salunkhe)**

Deputy Commissioner  
Central GST & Central Excise  
Division-Chandrapur

**Copy to:**

1. The Joint Commissioner, Central GST & Central Excise, Nagpur-I, Commissionerate, Nagpur for information.
2. The Superintendent (Computer Cell), Central GST & Central Excise Hqrs., Nagpur-I, Nagpur for posting the said Tender Notice on the Departmental websites immediately.
3. The Notice Board of Central GST & Central Excise Division–Chandrapur.

**(Shivkumar P. Salunkhe)**

Deputy Commissioner  
Central GST & Central Excise  
Division-Chandrapur



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## **TENDER DOCUMENT**

### **Tender for Disposal of old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores**

This Office intends to dispose off old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores etc on "AS IS WHERE IS BASIS" through open tender.

#### **1. Eligibility Criteria:-**

Bidders must fulfill following eligibility criteria and submit documents mentioned at **Annexure - I** of this tender document in support. The Bidders

(a) Must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organization of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in **Annexure - II**. Bids without above undertaking will not be considered.

(b) should be registered with GST Departments of Government of India/State Governments.

#### **2. Inspection of Items:-**

The inspection of material can be done carefully by the prospective bidders or their representatives at the designated places at the Office of the Deputy Commissioner, Central GST & Central Excise, Division-Chandrapur, J.B. Nagar, Datala Road, Chandrapur. Queries can be raised to the Superintendent (Admin) at the time of inspection. No further clarification shall be entertained after the above inspection.

#### **3. Earnest Money Deposit (EMD)/Bid Security:-**

NO EMD or Bid security is required.

#### **4. Minimum Reserved Price:-**

No minimum reserved price has been kept.

#### **5. Bid validity Period:-**

Bids should remain valid for acceptance for a period of **three months** from the date of opening of the Bids. Bids with lesser validity period will be summarily rejected.

#### **6. Financial Bid:-**

- (a) The financial bid shall be quoted in the Proforma given at **Annexure - III** of this tender document.
- (b) The Financial bid of only those bidders shall be evaluated who fulfil the eligibility criteria.
- (c) The bidder shall quote rate/ amount for the whole lot.
- (d) Any overwriting of/on amount quoted will render the bid to be invalid.
- (e) GST or any other tax/duty, if applicable shall be borne by the bidder.
- (f) The rate quoted shall be final.
- (g) The successful bidder shall be evaluated on the basis of highest quoted price for the whole lot.

#### **7. Submission of Bids:-**

- (a) The Bid shall be legible, preferably typed/printed. All the pages of the Bid should be serially numbered and signed.
- (b) The Bid prepared by the Bidder shall comprise of (i) Details of Eligibility Criteria and (ii) Financial Bid.
- (c) Bid shall include following documents:
  - (i) Eligibility Criteria (Annexure - I).
  - (ii) Financial Bid (Annexure - III).
  - (iii) Supporting documents.

Sealed tenders superscribed "Tender for disposal of old, obsolete, un-repairable/used (redundant) Office Furniture and other Stores" addressed to the Office of the Deputy Commissioner, Central GST & Central Excise, Division-Chandrapur, J.B. Nagar, Datala Road, Chandrapur on or before 16.04.2018 up to 15:00 Hrs. Bids received after the closing date and time prescribed shall NOT be accepted under any circumstances. All the envelopes shall also indicate the name, address and phone number of the Bidder enabling the Bid to be returned, if required.

#### **8. Opening of Bids:-**

- A) All bids containing Eligibility Criteria and Financial Bid shall be opened by the members of disposal committee in presence of the Bidders or their authorized representatives.
- B) The bidder himself or his authorised representative can attend the tender opening event. The representative attending the opening of the tender on behalf of the bidder should bring with him/her a letter of authority from the bidder and a proof of identification at the time of opening of bid. Only one person/representative from each bidder would be allowed to attend the bid opening event.

## **9. Payment:-**

The successful bidder will have to pay the entire quoted/offered amount in the form of Bank Draft/ Pay Order drawn in favour of PAO, CGST, Nagpur payable at Nagpur within five working days after receipt of letter regarding award of contract, failing which the contract may be cancelled.

## **10. Lifting of old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores:-**

(a) The successful bidder shall be required to lift all old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores and not selectively from the designated places to their premises on "AS IS WHERE IS BASIS" within five working days after depositing the full amount.

(b) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, this Office shall not take responsibility for safe custody of the articles.

(c) No damage shall be caused to the existing property of this Office or any other Offices in the premises while removing the materials from the site. Any loss/ damage to the property of this Office or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by successful bidder and they will be indemnified.

(d) Goods/material will be removed under the supervision of Superintendent (Admin). Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/order.

(e) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from designated places shall be borne by the successful bidder.

## **11. Submission of Undertaking for disposal of old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores:-**

The successful bidders shall submit an undertaking (**Annexure - V**) that old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores will be stored/process/disposed off as per applicable law of land.

## **12. Other terms and Conditions:-**

(a) In the event of failure of the successful Bidder to lift the items in the stipulated time frame, legal action may also be initiated. Further, the Bidder

will be blacklisted for further business with this office and the Contract will be awarded to next Highest Bidder to lift the item(s) at H1 rate(s).

(b) The bidder has to submit their rate against full lot instead of quoting for individual items of the lot. Any conditional offer will be rejected.

(c) No bidder will be allowed to withdraw after submission of bids/opening of the tender.

(d) This tender is non transferable.

(e) Each page of the tender document should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected.

(f) If a firm violates any of these terms & conditions, the same shall be blacklisted and other legal action may be initiated.

(g) This Office reserves the right to accept or reject any bid without assigning or communicating any reason thereof.

(h) Any corrigendum / addendum / errata etc. in respect of above Tender shall be made available on our official website and Notice Board only. No press publication shall be made in this regard. Hence applicants are advised to visit our website regularly for any amendment / corrigendum / addendums in this regard.

**(Shivkumar P. Salunkhe)**

Deputy Commissioner  
Central GST & Central Excise  
Division-Chandrapur

**ANNEXURE- I**

**Eligibility Criteria for disposal of old, obsolete, un-repairable /used  
(redundant) Office Furniture and other Stores**

<b>Sr. No.</b>	<b>Description</b>	<b>Information</b>	
1	Name of the Firm / Agency/ Company		
2	Address of the Firm/ Agency/ Company (Enclose copy of address proof)		
3	Contact Details of the Firm/Agency	Telephone/Mobile No	
		FAX No.	
		E-Mail ID	
4	Name of Proprietor/Partners/Directors of the Firm/Agency		
5	Other Details (Enclose Copy)	PAN No.	
		GST Registration No.	

**Signature of Authorised Signatory  
with stamp(Name of the person)**

**ANNEXURE - II**  
**Tender for Disposal of old, obsolete, un-repairable /used (redundant)**  
**Office Furniture and other Stores**

**UNDERTAKING**

I/We \_\_\_\_\_ do hereby solemnly affirm and declare that the My/Our firm /company/business entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any court of law.

**Dated:**

**Signature of Authorised Signatory  
with stamp (Name of the person)**



**ANNEXURE - III**  
**Financial Bid for disposal of old, obsolete, un-repairable /used**  
**(redundant) Office Furniture and other Stores**

Name of the Bidder/Firm : -  
Address of the Bidder/Firm: -  
Telephone No.: - \_\_\_\_\_  
Email ID:-

Description of Item	Total Quoted Amount (In Rs.)	Remarks
<b>Old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores For full lot stores lying at the Office of the Deputy Commissioner, Central GST &amp; Central Excise, Division-Chandrapur, J.B. Nagar, Datala Road, Chandrapur</b>		For whole lot

The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc.

I/We declared that I/my representative have inspected the obsolete items as per the list attached **(Annexure - IV)** with tender and am/are interested to purchase the same on **“AS IS WHERE IS BASIS”**. I/We have gone through the terms and conditions given in the tender document and agree with the same.

I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our bid will be cancelled.

**Date: -**

**Signature of Authorised Signatory**  
**With stamp (Name of the person)**

**ANNEXURE-IV**

**List of old, obsolete, un-repairable/used (redundant) Office Furniture  
and other Stores**

<b>Sr. No.</b>	<b>Description of Item</b>	<b>Quantity</b>
1	Steel Cupboard	15
2	Steel Chair Without caning	83
3	Syntex Tank (Plastic)	01
4	Fibre Chair	06
5	Wooden Chair	21
6	Cooler water Tank	32
7	Cooler Stand	01
8	Steel Box	05
9	Steel hand Pump	01
10	Stainless Steel Water Drum	03
11	Typriting Machine	10
12	Steel Racks	04
13	Water coolers	07
14	Electrical Main Switch Small Box	01
15	Electrical Main Switch Big Box	01
16	Wooden Box	05
17	Wash Basin	01
18	Celing Fan	15
19	Carum Board	02
20	Wooden Office Table	10
21	Wooden Door Frame	04
22	Water Cooler frames	26
23	Electrical Board Steel	01
24	Cooler Scrap material	50
25	Office Table Iron	17
26	Case/cover of Air Conditioner	01
27	Wooden Board Frame	01
28	Wooden Wheel Chair	01
29	Handpump Pipe 30 Feet Small	01
30	Handpump Pipe 30 Feet Big	01
31	Table Fan	02
32	Steel Pipe	62
33	Steel Wheel Chair Stand	10
34	Wooden Cupboard	03
35	Wooden Table	01
36	Fibre Suitcase	01
37	Cooler Fan	03
38	Steel flush	06
39	Fibre cistern	08

40	Steel bend pipe	08
41	Steel strips	02
42	Computer Table	01
43	Tap Pipe Small /Big	23
44	Spring Belt	4
45	Steel Ring	2

**ANNEXURE - V**  
**Tender for Disposal of old, obsolete, un-repairable /used (redundant)**  
**Office Furniture and other Stores**

**UNDERTAKING FOR DISPOSAL OF ITEMS TAKEN.**

I/We \_\_\_\_\_ do hereby solemnly affirm and declare that old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores etc will be stored/process/disposed of as per applicable law of the land.

**Dated:**

**Signature of Authorised Signatory  
with stamp (Name of the person )**